1. The Principal, Govt. Medical College, (Thiruvananthapuram /Kollam /Alappuzha /Kottayam/Idukki/Konni/Thrissur/Kozhkode/Manjeri/Ernakulam)
2. The Principal, Govt. College of Nursing, (Thiruvananthapuram/Alappuzha /Kottayam/Thrissur/Kozhkode/Ernakulam)
3. The Principal, Govt. Dental College, (Thiruvananthapuram/Alappuzha /Kottayam/Thrissur/Kozhkode)

Sir,

Sub:- Medical Education Service-Establishment-Preparation and publication of seniority list of Clerks-Service details in the prescribed proforma called for-
Notice issued.
Ref:- 1) Order No. EI/ 15908 /2015/DME, Dated: 26-03-2016.

The seniority list in the cadre of Clerks, who entered in service upto 2014 has been published vide order read above. Several eligible persons have been promoted as Senior Clerks from the above list. Now it is decided to publish a new seniority list by including the remaining Clerks in the existing seniority list along with all the new entrants after the publication of the list. Moreover the details such as test qualification, date from which probation has been declared etc in the existing seniority list is not complete and certain omissions are also reported.

Hence it is hereby directed to collect, verify, consolidate and furnish the service details of all the Clerks working under your jurisdiction including allied offices/Institutions/Hospitals in the prescribed format appended to this letter. The matter may be taken up seriously and ensure that details furnished are clear, correct and total. The details should reach this office before 08-12-2017.

The format is available in www.dme.kerala.gov.in

For Director
<table>
<thead>
<tr>
<th>SL No</th>
<th>Name &amp; Institution</th>
<th>Date of Birth</th>
<th>Number and Date of Appointment Order</th>
<th>Date of Joining in Government Service</th>
<th>Date of joining in Medical Education Service</th>
<th>Details of Dept. Tests passed (Specify exam date)</th>
<th>Date from which probation is declared (If not specify reason)</th>
<th>Weather belongs to SC/ST (specify caste)</th>
<th>Remarks (Details regarding LWA/ Clerk- Typist opted as Clerk/ Inter- Department transfer/ Inter- District transfer/ Weather availed extension of joining time)</th>
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