

E-mail: dir.dme@kerala.gov.in,
dme@kerala@gmail.com

Fax:0471-2443080



Phone : Office:0471-2528575
Director(Personal):0471-
2444011
Medical College.P.O.
Thiruvananthapuram-695011

GOVERNMENT OF KERALA
DIRECTORATE OF MEDICAL EDUCATION

No: E3-1209/2020/DME

Dated : 02-07-2025

Circular

Sub:- DME-Estt-By- transfer appointment-Data Entry Operator-Application
Call for reg:-

Ref:- 1. GO (MS) no.16/2012/H&FWD, dated. 17/01/2012.
2. Rule 28b (ii) Note (i) of KS&SSR.

Applications of Clerk/Typist are invited to the post of (one vacancy) Data Entry Operator (Scale of Pay-Rs.26500-60700) in this department through By-transfer appointment and the applications should be submitted with the remarks of the Principals/Head of the institutions concerned, within Ten (10) days of this Circular. Attested copies of certificates/documents should be attached with the application to substantiate the claim.

I. Qualifications.

- i. Pass in Plus Two/PDC or equivalent qualification.
- ii. Pass in 6 months Data Entry Operator Course from an institution recognized by State/Government of India Authorities.

II. Method of Appointment.

- 1) By transfer appointment from Clerk/Typist in Medical Education Service.
In their absence
- 2) By direct recruitment.

Belated/condition-violated applications shall not be entertained on any occasion.

RIYAZ. M
SENIOR ADMINISTRATIVE OFFICER